

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CASCADES AT GROVELAND  
COMMUNITY DEVELOPMENT DISTRICT**

The **audit review committee** meeting of the Board of Supervisors of Cascades at Groveland Community Development District was held on **Wednesday, September 19, 2018, at 2:00 p.m. at the Magnolia House Sports Pavilion, located at 100 Falling Acorn Avenue, Groveland, Florida 34736.**

Present and constituting a quorum:

Patrick Wellington	<b>Board Supervisor, Chairman</b>
James Pekarek	<b>Board Supervisor, Vice Chairman</b>
Karen McMican	<b>Board Supervisor, Assistant Secretary</b>
David Ertel	<b>Board Supervisor, Assistant Secretary</b>
John Asaro	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Anthony Jeancola	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Tucker Mackie	<b>District Counsel, Hopping, Green &amp; Sams, P.A.</b> <i>(via phone)</i>

Tipton Zimmerman	<b>District Engineer, Dewberry</b>
Audience	<b>Present</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Jeancola called the meeting to order and read the roll call.

He indicated that there was only 1 response to the auditing RFP. Rizzetta reached out to 6 other auditors in addition to advertising the RFP. Brief discussion ensued.

**SECOND ORDER OF BUSINESS**

**Review of Proposals for Auditing Services**

The Audit Review Committee discussed the auditing proposal submitted by Grau & Associates for fiscal year ending 2018. The proposal provided two optional renewals for fiscal years ending 2019 and 2020. Grau & Associates proposed pricing in the following amounts for each year: FYE 2018 = \$3,500.00, FYE 2019 = \$3,600.00 and FYE 2020 = \$3,700.00. The individual committee members provided management with the scores for the firm submitting a proposal based on the evaluation criteria approved at the last audit meeting.

**THIRD ORDER OF BUSINESS**

**Ranking of Auditor Proposals**

Mr. Jeancola tabulated the total score as provided by the Audit Review Committee. Grau & Associates scored a total of 100 points. Grau & Associates was recommended for the District's Auditing Services for the Fiscal Years 2018-2020 based on the Committee's ranking of the proposals as follows:

1. Grau & Associates with 100 points

A motion was made by Mr. Ertel, seconded by Ms. McMican, ranking Grau & Associates as the highest bidder with 100 points and recommended that the Board enter into an agreement with the firm of Grau & Associates for the District's Auditing Services for the Fiscal Years 2018-2020, for Cascades at Groveland Community Development District.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

On Motion by Mr. Pekarek, seconded by Mr. Asaro with all in favor, the Board adjourned the Board of Supervisors' Meeting at 2:13 p.m. for Cascades at Groveland Community Development District.

  
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Assistant Secretary

  
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Chairman/Vice Chair